



Fire Station Design Design Awards Program

2023 FIRE STATION DESIGN AWARD PROGRAM ENTRY INSTRUCTIONS

Saturday, September 23rd, 2023, the Fire Industry Education Resource Organization (F.I.E.R.O.) will convene its 17th Annual Fire Station Design Awards Program Jury. Six Jurors, drawn from across the US, all with professional experience in both design practice and the fire service will review the entries. Their collective experiences always ensure rigorous project reviews, ensuring respected jury decisions.

In conducting its annual Fire Station Design Awards Program, F.I.E.R.O. seeks to recognize excellence in the design and construction of fire stations and related emergency facilities. F.I.E.R.O. also seeks by its design awards program to encourage continued quality investments in these special purpose, “civic-pride” buildings.

The awards program is open to design firms or emergency services agencies that have brought a facility on-line during the past five (5) years or have a project “On-the-Boards” that has not yet been approved for construction by the funding authority. Design awards may also be given for outstanding examples of major fire station addition and/or renovation projects as well as for deactivated iconic fire stations that have been adapted to use for another purpose. Design awards can also be earned for noteworthy innovations and for “legacy” fire stations.

Submissions for the F.I.E.R.O. Design Awards Jury’s review may include career, combination, volunteer, industrial brigade, airport, and military fire stations. Submissions may also include other special purpose emergency facility including EMS stations, rescue squads, training centers, apparatus service and repair buildings, 911 Call Centers and EOC facilities.

The companion annual 21st Annual F.I.E.R.O. Fire Station Design Symposium for 2023 will get underway on the 24th of September. Details for the symposium will be posted as they develop at www.fieroonline.org. The call for presentations at the symposium will be issued in early January 2023.

THE DESIGN AWARDS JURY

The awards jury will be composed of 6 members whose professional careers have given them experience in the issues involved with the building types from both the fire service side and design office side of fire facilities design and construction projects. Jury member bios will be posted on the F.I.E.R.O. Fire Station Design Symposium's website. Jury member bios will also be made available to symposium attendees via the symposium's Resource Document. Jury members will be in attendance throughout the symposium. All in attendance at the symposium will have a chance to meet and engage with the jurors.

DESIGN AWARDS CATEGORIES

New Construction	Fire stations and other special purpose emergency facilities that have been placed in service within the last five (5) years.
Additions/Renovations	Fire stations and other special purpose emergency facilities projects that have been completed within the last five (5) years.
On-the-Boards	Fire stations and other special purpose emergency facilities that have been designed but have not yet been approved for construction. (This award category seeks to encourage the funding authority to proceed with the project as designed.)
Adaptations	Buildings originally constructed for other purposes that have been modified within the last five (5) years for use as a fire station or other special purpose emergency facility.
Preservations	Decommissioned fire stations that have been converted to other uses.
Legacy	Fire stations and other emergency facilities at least 25 years old that have stood the "test of time" by remaining in use for the original purpose, remaining largely as originally designed and have become a building truly noteworthy in promoting community and a sense of civic "pride of place."
Innovation	Recognition by the Jury of noteworthy solutions to a fire facility that might have transferrable understanding. Examples of innovation might include programmatic insight, site constrain solutions, economies, flexibility solutions, new technology, and solutions that enhance firefighter health, safety, and wellbeing.

DESIGN AWARDS LEVELS

- Honor Award** Honor Awards (Gold) will go to those projects for which all 6 jurors agree the project exemplifies excellence in all aspects of planning and design including site plan, floor plan(s), innovation, and architectural image.
- Merit Award** Merit Awards (Silver) will go to those projects for which 5 out of 6 jurors agree the project exemplifies excellence in all aspects of planning and design including site plan, floor plan(s), innovation, and architectural image.
- Recognition Award** Recognition Awards (Bronze) will go to those projects for which 4 out of 6 jurors agree the project exemplifies excellence in all aspects of planning and design including site plan, floor plan(s), innovation, and architectural image.

There are no preset number of awards to be issued.

ADDED VALUE FOR ENTERING THE AWARDS PROGRAM

Regardless of award status, all F.I.E.R.O. Fire Station Design Award Program entries will be, on public display during the Fire Station Design Symposium. The Symposium will be held September 24-27, 2023, at the Hyatt Regency Hotel in Greenville, SC. 2023 F.I.E.R.O. Fire Station Design Award Winners will be announced in a “Report from the Jury” as one of the symposium’s presentation sessions.

MORE ABOUT THE SYMPOSIUM AND GREENVILLE

The symposium will be held in Greenville, South Carolina at the Hyatt-Regency Hotel on North Main Street. A City operated parking deck is directly behind and linked to the hotel. The city is served by the Greenville-Spartanburg International Airport (GSP). GSP was designed by SOM’s New York office. Amtrak’s Crescent also makes a stop in Greenville.

Greenville’s tree-lined Main Street, designed by landscape architect Lawrence Halprin, runs from north of the Hyatt-Regency to the baseball stadium in the West-End. Main Street is fabulously pedestrian friendly and replete with shops and restaurants of all descriptions. A few blocks down Main Street, the street crosses the Reedy River. To the left of the river crossing is Falls Park with a curved pedestrian suspension bridge overlooking the Reedy River Falls. Upstream about 4 blocks from Main are the new Unity Park and the beginning of The Swamp Rabbit Trail. The Swamp Rabbit Trail is a paved path following an old railroad grade running from downtown Greenville north for 22 miles to the village of Travelers Rest

INSTRUCTIONS FOR ENTRY AND SUBMISSION REQUIREMENTS

2023 Submissions

Submission Format Part 1

A maximum of two presentation “story board” panel layouts per project submission shall be submitted as instructed below. The content and design composition of the panel(s) is left to the discretion of the entrant.

Each panel shall be 47” wide and 30” tall, **full bleed**. If 2 panels are used in a submission, images and/or graphics shall not overlap the 2 panels. If more than one panel is submitted for an entry, in the lower righthand corners, place a “1” or “2” to designate the panel order

The layout may contain photos, diagrams, text, etc. to explain and demonstrate the project. On the display panel(s), you may include some of the project data information required in Part 2.4 of the Submission Format.

The composition layout must show the site plan and floor plan(s) along with a north arrow and appropriate graphic scales.

To facilitate sharing of the entry panel(s) via the jury member’s computer screen and possible inclusion in the Report from the Jury, there will be **no exceptions** to the horizontal orientation of the panel(s).

Be reminded again that jurors with design education backgrounds and professional experience in design practice will be reviewing the entries. The graphic layout and design of the panels may condition their response to the project!

The name of the project, the name of the using agency or department, the name of the design firm, the name of the design firm of record if different and the firm name or name of any fire station design consultant involved shall appear as an integral part of the composition of the panel(s). The F.I.E.R.O. Symposium’s display of the projects is a “showcase” opportunity for the firms involved.

PDF files of the 47” x 30” display board composition(s) shall be sent to Heritage Printing and Graphics in Charlotte, NC for printing, mounting and delivery to F.I.E.R.O. for transport to the jury venue.

The layout composition(s) will be printed on photo quality stock and mounted on 3/16" stiff display board(s).

No other project entry delivery method will be recognized. Having one vendor complete the printing and mounting ensures that all the boards are the same 47" x 30" dimension, orientation and the surface finish of the mounted composition is the same for each entrant.

Charges for Heritage's printing and mounting service is the responsibility of the entrant and will need to be arranged at the time of your print services order.

Contact Susannah Haskell susannah.haskell@heritageprinting.com or Nicole Gray nicole.gray@heritageprinting.com for questions about print service requirements or file transfers.

Be prepared to provide the following information when placing your print order with Heritage:

1. Company Name
2. Company Billing Address
3. Name as listed on the credit card being used for the order
4. Expiration date on the credit card
5. Zip code for the credit card billing statement
6. 3-digit security code

Part 1 Due Date

All project entry files shall be sent to Susannah Haskell or Nicole Gray at Heritage Print and Graphics no later than **5 PM (Eastern), Friday, August 18, 2023**. No exceptions! (To ensure time for Heritage to make an on-time delivery to F.I.E.R.O. without undue system stress, the Part 1 Due Date is earlier than in prior years.)

Submission Format Part 2

One file folder only shall be transferred via a **Dropbox™ link** only to jury organizer **Don Collins at <collind@clemsun.edu>**. No other folder transfer platform or method will be accepted. The folder's label shall be the name of the entrant/project.

The properly labeled single folder must contain the following four (4) folders using only the folder naming conventions shown here:

2.1. Panel Images

The first folder labeled "1. Panels" shall contain a pdf copy of the image file(s) for the panel composition(s). Panel folders will become part of the F.I.E.R.O. Archives.

2.2. Slide Presentation

The second folder labeled “2. Slide Presentation” is to contain a PowerPoint™ presentation about the project with no more than 20 additional images not used on the panel(s). The PowerPoint™ images may be context information or diagrams, program notes, site analysis drawings, concept diagrams, schematic evolution, design development issues, construction progress images, etc.; in short, any additional information that will help explain to the jury the design team’s approach to the project’s solution. In addition to the expository images, import into the beginning of the slide presentation the presentation panel(s) as the first (and second) slide image followed by a blank slide.

2.3. Images

The third folder labeled “3. Images” shall contain each individual image and plan used in the panel composition and each image used in the PowerPoint™ presentation. All plans and images shall be in .jpg format only. The submitted images may be used to facilitate the production of a F.I.E.R.O.-generated PowerPoint™ presentation of the award winners to be given at the symposium at a time TBD. See the symposium schedule when available for the “Report from the Jury.” The images may also be used by F.I.E.R.O. in other media outlets to promote the symposium, the awards program or to otherwise encourage progress in fire station design.

2.4. Project Data

The fourth folder labeled “4. Project Data” shall contain a Word file and a pdf file format document listing the project’s data.

All project data listed shall comply with the format and sequence shown on the next page, namely Right Justification for data categories followed by Left Justification for the statements providing the requested information. If for some reason a data request cannot be provided, leave the category blank.

The data format does not have to be followed for any data included on the entry panel(s). Data included on the panel(s) becomes part of the design layout of the board(s).

If you are not sure of the data layout format, contact Head Juror Don Collins at collind@clemsun.edu for a template.

Project Name
Fire Agency Name
Fire Agency Type
Project Location (City/County/State)
Architect of Record
Consultant(s)
Contractor
Site Size
Building Square Footage
Budget for Land
Budget for Building and Site Improvements
Actual Cost for Land
Actual Cost for Building and Site Improvements
Completion Month and Year
Size of Typical Duty Crew
Crew Capacity
Number of Bays
Number of Sleeping Units
Principal Structure Type
Principal Exterior Building Materials
Principal Interior Building Materials
Green Initiatives
Health, Safety and Wellness Initiatives
Unexpected Problems Encountered
Special Programmatic Issues of Project

Each entrant shall confirm receipt of the Drop Box Link transferred folder by the jury organizer via a follow up email or phone call to Don Collins collind@clemsn.edu (864.653.0378).

Submission Due Date 2 Dropbox™ entry folder transfer must be accomplished no later than 5 PM (Eastern), Tuesday, August 25, 2023. Sooner is better!

Entry Fee and Payment: \$495.00 (US) for each entry (US dollars only) payable to F.I.E.R.O. by credit card through the symposium's web site www.fieroonline.org no later than Tuesday August 29, 2023.

Questions about payment should be directed to Robert Tutterow at [<info@fieroonline.org.>](mailto:info@fieroonline.org)

ADDITIONAL TERMS & CONDITIONS

Submission Display By entering the awards program, a submitter agrees to have their submission(s) displayed at the 2023 F.I.E.R.O. Fire Station Design Symposium and possible additional venues as selected and arranged by F.I.E.R.O. A submitter further agrees to allow F.I.E.R.O. to submit their project(s) for publication and display as F.I.E.R.O. deems appropriate.

Publication Release By entering, a submitter agrees that any images submitted may be used by F.I.E.R.O. or by any other entity that may be deemed appropriate and assigned by F.I.E.R.O. to promote any future F.I.E.R.O. Fire Station Design Symposia.

By entering the awards program, the submitter, and their project photographer(s), whether in-house or outside contracted, shall by so entering grant tacit approval to any future publication of the images contained in the submission package if and as assigned to other entities that may be deemed appropriate by F.I.E.R.O.

Questions? Questions about the F.I.E.R.O. Fire Station Design Awards Program should be directed to Don Collins, awards program organizer, via email at [<collind@clemson.edu>](mailto:collind@clemson.edu) or via voice at **864.653.0378**.